<u> Manual for Generate Report</u>

Step 1: Click on Generate Report (At the Right hand side of the Website)

http://agisac.gov.in/ahgis/



Step 2: A new Page will open, put in the User name and Password and click on the Login



Step 3: After putting in The User name and password a new page will open.

Go to Reporting System



Under Reporting System you will see six subdivisions for different performas as follows:-

Reporting System	
Reporting SystemAHD(1-15)	Þ
Reporting SystemAHD(16-25)	×
Reporting SystemAHD(26-35)	×
Reporting SystemAHD(36-49)	×
Reporting System Semen Account Register	×
Miscellaneous	×

Under Reporting System AHD (1-15) you can generate Reports of Performa 1 to 15

Under Reporting System AHD (16-25) you can generate Reports of Performa 16 to 25

Under Reporting System AHD (26-35) you can generate Reports of Performa 26 to 35

Under Reporting System AHD (36-15) you can generate Reports of Performa 36 to 49

Under Reporting System Semen Account Register you can generate Reports of Performa of:-

Report Cattle

Report Buffallo

Report AIPD

Under Reporting System Miscellaneous you can generate reports of:-

200-Chick Scheme

You need to select the appropriate Performa for which you wish to generate a report.

Step 4: On selecting a particular Performa, a new page will open, displaying a profama and Report number.

PERFORMA AHD_01 Report								
	District: -Select District	- • SelectInstitution	• SDVH/V	VPC • VH/CVD • VD • Other				
		SDVH/VPC	•					
Selet Period From	То	Print	Generate Report					
Consolidated Report	Individual Report of SDVH/VPC	Individual Report of VH/CVD	Individual Report of VD	Individual Report of Other Institution	Export to Excel	Home		

At the top of the every report the Title of the Proforma and Proforma No. is assigned. If by mistake you think that you have opened a wrong Proforma you can simply go back by selecting the Home page at the end of every Proforma.

To make the reporting system flexible, you can generate report at any level as per your choice. Reports can be generated at District level, SDVH/VPC level to VH and VD level. Depending on the Radio button you choose

		PERFORMA AHD_01 Report							
	District:	-Select District-	SelectInstitution	• SDVH/V	/PC VH/CVD VD Oth				
		BILASPUR CHAMBA HAMIRPUR	SDVH/VPC	·					
Selet Period From 2013	-08-25	KANGRA KINNAUR KULLU	Print	Generate Report					
Consolidated Report	Individual Report	MANDI SHIMLA SIRMAUR SOLAN	eport of VH/CVD	Individual Report of VD	Individual Report of Other Institut				

Step 5: For selecting the Institution First select the District from dropdown menu

Step 6: Now select the Institution by clicking on one of the radio buttons

SelectInstitution \odot SDVH/VPC \odot VH/CVD \odot VD \odot Other

For example: If you need to need to generate report for SDVH Mandi. You need to first select Mandi from the District drop down menu. Select SDVH /VPC Radio button. Now either you can generate Report for all the SDVH under Mandi District by selecting Select All.

	PERFORMA AHD_01 Report							
	District: MAND	• SelectInst	itution		• SDVH/	VPC • VH/CVD • VD • Other		
		SDVH/VP	C -Se	lect All-	•			
Selet Period From 2013-0	08-25 To 2014-05-23	Print	Ger	erate Report				
Consolidated Report	Individual Report of SDVH/VPC	Individual Report of VH/0	CVD	Individual Re	port of VD	Individual Report of Other Institution	Export to E	

Or if you wish to select a particular SDVH under Mandi District, you can select so from the drop down menu of SDVH/VPC

	PERFORMA AHD_01 Report							
	District:	MANDI	,	SelectInstitut	ion	• SDVH/V	VPC • VH/CVD	○ VD ○ Othe
			S	SDVH/VPC	-Select All-			
Selet Period From 2013-	08-25	To 2014-05-23	3	Print	-Select All-			
Consolidated Report	Individual Report	of SDVH/VPC	Individual Re	port of VH/CV	SDVH Gonal SDVH Jogind SDVH Karsog SDVH Mandi	erNagar	Individual Report	of Other Institut
					SDVH Padhar SDVH Sarka SDVH Sunder	Shat Nagar		

Similarly if you wish to generate report at VH/CVD level, you can select weather you wish to generate report for all the VH under the selected district or some particular VH under a particular SDVH. The selection can easily be made from the drop down menus till VD and Other Institutions.

Step 7: Next task is of selection of time period for which you wish to generate Report. For selecting the Date just click on the space provided for "Select Period From". Automatically a calendar will appear .You just have to select the starting and the end date for which you wish to generate report and click on Generate Report.

PERFORMA AHD_17 Report									
	D	istrict: -Select	t District-	Select Institu	ntion OSDVH/V	PC • VH/CVD • VD • Other			
SDVH/VPC		 VH/CV 	/D	• VD					
Select Period From		То		Print Ger	erate Report				
Consolidated Rep	May, 20 Su Mo Tu We 27 28 29 30	Th Fr Sa 1 2 3	VH/VPC Individual Re	port of VH/CVD	Individual Report of VD	Individual Report of Other Institution	Export to Excel	Home	
	4 5 6 7 11 12 13 14	8 9 10 15 16 17							
	18 19 20 21 25 26 27 28 1 2 3 4	22 23 24 29 30 31 5 6 7							
	Today: May 2	24, 2014							

Step 8: Various options are available to generate report either for all SDVH in consolidated form or for Single SDVH/VPC or Individual Report of VD or Individual Report of Other Institutions.

Consolidated Report Individual Report of SDVH/VPC Individual Report of VH/CVD Individual Report of VD Individual Report of Other Institution Export to Excel Home	Consolidated Report	Individual Report of SDVH/VPC	Individual Report of VH/CVD	Individual Report of VD	Individual Report of Other Institution	Export to Excel	Home
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You can also get a print out of the Report by just clicking on Print, or else if you wish to Export the data to excel, this can be easily done by clicking on Export to Excel.